# MFSC Cutting Edge Membership Policies

#### **Parent Role**

The term "parent" refers to parents and guardians of skaters.

Parents and their skaters will follow the Club's <u>MFSC Ice Etiquette Rules</u> or they will be asked to leave the ice rink.

Parents of skaters not previously registered with MFSC during the current skating season (September 1 – August 31) will be classified as associate member of MFSC with no voting rights from the date of registration until August 31 of the current skating season.

Skaters are not permitted on the ice without a coach or MFSC board member present.

#### Communications

MFSC Cutting Edge uses MFSC's website, <u>www.mississaugafsc.com</u>, and email to communicate important information to its parent members. It is the responsibility of each member to ensure that the club has the correct email on file and to regularly check the website and email for updates.

Members will not be contacted by other means unless there is an emergency.

#### Qualifications

Minimum qualifications for each skating level as of May 16, 2015 are given below.

#### MFSC LEVEL SESSION QUALIFICATIONS

Low Passed Stage 3 CanSkate or Evaluated as having sufficient

skills to pass Stage 3 Canskate and has not passed the

complete Preliminary Freeskate Test

High Passed the complete Preliminary Freeskate Test

Any change in policy regarding qualifications for a level will not affect skaters already classified in that level.

### Moving levels

There will be no moving between levels during the MFSC Cutting Edge Summer Skating School.

### Membership

The skater must be a member of Skate Canada in good standing.

If this is the skater's first time skating with MFSC and they are not currently a member of Skate Canada, the Skate Canada membership fee must be paid at the time of registration with MFSC Cutting Edge.

If the skater is a member in good standing with Skate Canada and has already paid their Skate Canada membership fee through another club, proof of payment can be submitted to <a href="mailto:cuttingedge@mississaugafsc.com">cuttingedge@mississaugafsc.com</a> for credit to their MFSC account for this fee.

### **Payment Policy**

Payments for registration and program fees are to be made by credit card only.

All sessions must be paid in full at the time of registration. No prorating will be offered.

It is the responsibility of the parent to ensure that the credit card on our records for payments is valid, otherwise a \$25 processing fee will be charged. The credit card information can be updated by the member at any time.

Payment for other fees such as test day fees can be made by cheque. A \$25 processing fees will be charged for any NSF cheque.

Late registrations will not be accepted.

### **Refund and Credit Policy**

Up to five days before sessions commence: Refund consists of repayment of session fee(s) plus Skate Canada fee (\$33, if paid for MFSC Cutting Edge) less withdrawal fee (\$25). Refunds will be issued by cheque. Please allow 4-6 weeks for processing.

Four days before sessions commence or later: No refunds. Credit will be given for prorated session fees less withdrawal fee (\$25). Prorated sessions fees will be calculated from the date of the written notice. No credit will be given for Skate Canada fee (\$33). Credit will not be given for missed classes.

Credits will be posted to the skater's account and may be used for any family member residing at the same physical address within one year of the issue date of the credit.

#### **Discounts**

Discounts are not available.

Family discounts are not available.

Prorating of session fees is not available.

# Adding/changing a session

Members may add sessions at any time during the season, if space is available. The session fee must be paid before the skater can join the added sessions. No change fee will be applied.

If you wish to change sessions, a \$25 change fee will be applied. The difference in cost, if any, along with the change fee, must be paid before the skater will be allowed to switch sessions.

Requests to change or add sessions must be **emailed to the MFSC Cutting Edge at <u>cuttingedge@mississaugafsc.com</u>**. Changing or adding a session will only be allowed if there is space on the session.

### **Guest Skating**

Guest skating is not allowed for MFSC Cutting Edge Summer Skating School. Any guest skating tickets issued by MFSC are not valid for MFSC Cutting Edge Summer Skating School.

#### Missed lessons

A skater cannot attend a different session on a different day/at different time to make up for a missed session.

No refunds/credits will be issued for missed lessons.

### **Testing**

Members who wish to try Skate Canada tests at MFSC must be members in good standing and registered for at least one week with MFSC Cutting Edge Skating School. Note that the test day is tentative and may be cancelled if insufficient test requests are received by MFSC Cutting Edge Skating School.

Tests are evaluated by Skate Canada certified evaluators. Test days are scheduled based on the guidelines published by Skate Canada. Since each evaluator works at his/her own pace, please arrive 30 minutes before first scheduled test as the time may change by up to 30 minutes.

Any date changes and/or additions to the dates listed will be posted on the club website. It is the responsibility of the coach, skater and/or parent to check the website for the date(s) and time(s) of the test(s). Please double check with your coach that you are in for the correct tests as no changes can be made to the list of skaters taking tests within two weeks of the test day.

Test fees are due before the test is skated and must include Skate Canada test fee of \$10.00 per test together with an administration fee of \$10.00 which is used for Test Day expenses. The fees must be paid upon arrival by cash or cheque. A skater failing to show up on Test Day will be charged as if the test was taken and will be listed as a "Retry".

# **Private Coaching**

Private lessons for all sessions may be arranged by contacting any of the full-time club coaches. An ad-hoc coach may give a private lesson on a session only if all full-time coaches present on the session have no availability.

# **Ice Changes**

MFSC Cutting Edge reserves the right to:

- Change rinks and times of sessions if necessary.
- Cancel a session due insufficient enrollment.
- Limit number of skaters on each session.
- Cancel skating if the arena is closed that day.
- Cancel a skating session. Skaters on that session will be given a credit on their MFSC account valid for one year from the date of issue for registration for the MFSC regular season.